



## Document Checklist Visa

**For all types of visas, please ensure that**

1. Completed, printed and signed online visa form.
2. Declaration form printed and signed.
3. You have pasted one recent color photograph ( Photo specifications differ and must be checked on our website)
4. You have attached your Current Valid passport with a minimum validity of 190 days and 2 blank/unstamped pages. In case of Canadian Passport, ensure that you have signed page three of the Passport.
5. **When the applicant is a minor (less than 18 years of age)**
  - a. Both the parents should complete / sign the minor consent form and provide photocopies of their passports.
  - b. Both parents should sign the visa application form.

**Kindly attach following documents to your visa application**

<p><b>Tourist Visa</b></p> <ol style="list-style-type: none"> <li>1. In order to apply for Tourist visa with double entry, kindly enclosed double entry form(Toronto jurisdiction only) <input type="checkbox"/></li> <li>2. In the above scenario, it is mandatory to provide e-ticket or itinerary for double entry. <input type="checkbox"/></li> </ol>
<p><b>Visitor Visa (For Previous Indian or Indian origins only)</b></p> <ol style="list-style-type: none"> <li>1) Original + copy of Cancelled Indian passport for duration more than 1 to 5 years. <input type="checkbox"/></li> <li>2) If applicant applying on bases of parent’s Indian origins. Then, kindly provide additional documents: <input type="checkbox"/></li> <li>• Live Birth certificate (Long form) with both parents name and Original + copy of the parent Cancelled Indian passport is mandatory.</li> </ol>
<p><b>Transit Visa</b></p> <ol style="list-style-type: none"> <li>1. Confirmed tickets for the journey via India to the other country. <input type="checkbox"/></li> </ol>
<p><b>Student Visa</b></p> <ol style="list-style-type: none"> <li>1. A letter from a recognized educational institution in India confirming admission of the applicant &amp; duration of course. (If admission is not confirmed, provisional admission letter may also be produced). <input type="checkbox"/></li> <li>2. Evidence of financial arrangements made for maintenance in India. <input type="checkbox"/></li> </ol>
<p><b>Journalist visa</b></p> <ol style="list-style-type: none"> <li>1. For Journalist visa, a letter of accreditation from the media group in India. (For documentary filming in India, the media crew may seek prior approval before applying for Journalist visa). For requirements visit: <a href="http://www.mea.gov.in">www.mea.gov.in</a>. <input type="checkbox"/></li> </ol>
<p><b>Research Visa</b></p> <ol style="list-style-type: none"> <li>1. Originals letters from University or Institute in India and Canada stating the duration of the research, date and place(s). <input type="checkbox"/></li> </ol>

2. Research topic letter must confirm the subject, main theme, procedure and process of the research (For research in India, the applicant may seek prior approval before applying for Research visa).	<input type="checkbox"/>
<b>Conference Visa</b>	<input type="checkbox"/>
1. Letter of invitation from the organizer of the Conference confirming the places, dates, subject.	<input type="checkbox"/>
2. Event clearance from the Ministry of Home Affairs.	<input type="checkbox"/>
3. Administrative approval from Nodal Ministry.	<input type="checkbox"/>
4. Political clearance from the MEA(Ministry of External Affairs)	<input type="checkbox"/>
5. Clearance from the concerned State Government.	<input type="checkbox"/>
<b>Volunteer Visa</b>	<input type="checkbox"/>
1. Letter of invitation from the organizer of the volunteering institutes confirming the Government registration number, places, dates, subject.	<input type="checkbox"/>
2. Approval, if any, obtained by the organizers from the Government of India for holding the registration of the organization arranging voluntary work.	<input type="checkbox"/>
3. Profile/Background information relating the NGO.	<input type="checkbox"/>
4. Evidence of financial arrangements made for maintenance in India.	<input type="checkbox"/>
<b>Business Visa</b>	<input type="checkbox"/>
1. A letter from the applicant's company /organization in Canada.	<input type="checkbox"/>
2. An invitation letter from India indicating the nature of applicant's business, duration of stay, the places and firms to be visited in India.	<input type="checkbox"/>
3. Business information sheet.	<input type="checkbox"/>
<b>Employment Visa:</b>	<input type="checkbox"/>
1. Copy of the Employment Contract.	<input type="checkbox"/>
2. Proof of registration/incorporation of the company with the Government of India.	<input type="checkbox"/>
3. Letter on employer's Letterhead indicating nature of job, salary structure and duration of contract.	<input type="checkbox"/>
4. For Teaching jobs, Letter of appointment from the school and no-objection from the Ministry of Human Resources and Development, New Delhi.	<input type="checkbox"/>
5. For Pilots, letter of clearance from Directorate General of Civil Aviation.	<input type="checkbox"/>
<b>Transfer of Visa:</b>	<input type="checkbox"/>
1. Both your old passport containing visa and your new passport.	<input type="checkbox"/>

**Notes:**

- Additional documents may be requested by the Visa Officer. Additional documents could be asked at the time of submission or during the process of the application.
- Submitting false documents may entail legal action.

**Date:**

**VFS Official's signature:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_