

**Documents Required for OCI Miscellaneous Services**

*[Change of name, issue of duplicate OCI, Transfer of OCI visa, Change of personal particulars etc.]*

Sr. No	Documents	Yes/No
1	<ul style="list-style-type: none"> <li>• Re- issue of OCI Card/Transfer of visa sticker and change of personal particulars – 25 USD</li> <li>• Issue of Duplicate OCI certificate/U-visa sticker – 100 USD</li> </ul> <p align="center">Bank Money Certified Draft Order Cheque</p>	
2	<b>Canadian Passports</b> - Old and Current	
3	<b>OCI Certificate</b>	
4	<b>In case of minor children</b> , parents Indian and Canadian passports along with Record of Landing	
5	<b>Two sets</b> of print out of the form, duly filled in and signed	
6	<b>Police report</b> – in case of issue of duplicate OCI Certificate/U-visa sticker	
7	<b>Documentary evidence</b> – in case of change of personal particulars	
8	<b>Change of Name Certificate</b> - In case of change of name	
9	Two photographs – one photo to be pasted on each form. Photos should be of square shape of size <b>51 mm x 51 mm</b> – with 80% coverage of the face	

**TWO sets of PHOTOCOPIES [i.e. one set with each application] of all original documents should be submitted with the application.**

Notes:-

1. The documents listed above are only the basic documents to be submitted in all cases. Additional documents may be requested by the Consulate.

2. Submitting false documents may lead to legal action.

**Date:**

**VFS Official's sign:**

**Applicant's Sign:**

**Observations:**